

RIALTO UNIFIED SCHOOL DISTRICT

TRANSPORTATION SUPERVISOR

DEFINITION

Under the general direction of the Transportation/Garage Manager, plans, coordinates, and supervises all related functions of the district's student transportation program; assists overseeing repair of all district buses and vehicles; coordinates and supervisesing the district transportation personnel confers with and advises mechanical service personnel and transportation personnel regarding

QUALIFICATIONS

Knowledge of: Principles, methods, trends, procedures and techniques of a comprehensive pupil transportation program; legal mandates, policies, regulations and guidelines of a pupil transportation and safety program; practices, methods, procedures and techniques of organization, supervision, and the evaluation of personnel performance; safe working methods and procedures.

Ability to: Effectively and efficiently organize, coordinate and supervise pupil transportation functions and activities; prepare accurate cost analyses pertaining to equipment maintenance; read and interpret complex data, information, and documents; analyze and solve problems; make sound decisions in emergency situations; use good judgment in recommending appropriate actions; communicate effectively in oral and written form; understand and follow oral and written directions with minimal accountability controls; establish and maintain cooperative organizational and community relationships. Read and interpret complex data, information and documents; analyze and solve problems. Make sound decision in emergency situations; use good judgment in recommending appropriate actions.

PHYSICAL DEMANDS

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

- will frequently exert 50 to 75 pounds of force to lift, carry, push, pull, or otherwise move objects
- will sit most of the time, but may walk or stand for extended periods of time; will occasionally be required to ascend and descend a step ladder, stairs, scaffolding, and ramps
- must be capable of perceiving the nature of sound
- must possess visual acuity and depth perception
- must be capable of providing oral information
- must possess the manual dexterity to operate business-related equipment and hand tools, and to handle and work with various objects and materials
- may be exposed to hot, cold, wet, humid, or windy conditions, caused by weather

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

EXPERIENCE AND EDUCATION

Experience: Four years of experience in a school or public transportation system/program, including two years in a supervisory capacity for an educational institution. Three years experience dispatching school buses on fixed and variable route assignments may be substituted for the supervisory experience.

Education: Verification of a High School diploma, a GED cert. 727(h).0.7307(-)7.002367E3)0700)2.20aighgpuHigs.u